



White Horse Medical Practice Patient Participation Group

MINUTES

Date: 9th December 2014

Place: 25 Marlborough Street, Faringdon

Attending: Gene Webb (Chair)
David Burn (Minutes)
Kaye-Frances Byers
Graham Hall
Marcus Laphorn
Emily Norton

Apologies: Jo Morgan, Caroline Beaney, Douglas Dalrymple & John Mattingley

	Item	Action
1	<p>Minutes</p> <p>The Minutes of the meeting on 9 September 2014 were approved.</p>	
2	<p>Matters Arising</p> <p>a) Health Summit</p> <p>It was generally agreed that the poor attendance was probably due to a combination of unreliable media coverage, a narrow-interest topic and maybe even the term 'Summit'. No immediate action but the merged Practice will give plenty of opportunity for re-vitalising the event.</p> <p>b) GP Funding cuts</p> <p>Marcus said that our MP had not done him the courtesy of replying to his follow-up letter. Recent re-distribution of NHS money in favour of GPs might remove the need for further campaigning on this topic.</p> <p>c) Section 106 money</p> <p>Gene said that she had checked with OCCG about their response to the Vale's Development Plan and any request they may have made for Section 106 or CIL money to be allocated to local health care. It appears that OCCG are not concerned about this issue. GW has written to Julia Anderson(OCCG) and Will Hancock(SCAS) to ask them to contact VWHDC by 19/12, when the Local Plan consultation period closes. Gene will brief Marcus ahead of his upcoming OCCG meeting.</p> <p>Gene reminded everyone that the deadline for comments on the Vale's Plan is Dec 19th.</p>	<p style="text-align: center;">Gene</p> <p style="text-align: center;">All</p>

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	<p>d) Intermediate Care beds</p> <p>Gene is trying to get usage information of the bed and non bed based services by Faringdon people.</p>	Gene
3	<p>Thinking Meeting</p> <p>It was agreed to hold this single-topic meeting provisionally on 10th March by when enough of the major questions surrounding the merged Practice should have been answered. It is hoped that a Partner will be able to join the discussions on what the most effective role will be for the PPG in terms of supporting the Practice's work and representing the needs of the patient body. We can also look at the suitability of our current name/title.</p> <p>The whole question of recruiting new members could be included. David suggested that we could have specialist correspondents to provide feedback on their own area of interest such as: new mums, diabetics, carers, teenagers, the disabled etc.</p> <p>Gene said that she and John might be able to discuss the way ahead for PPGs at a future Regional/Forum meeting.</p>	Gene Gene
4	<p>Maternity Service</p> <p>Marcus reminded us that his survey and report had been reasonably well received both by the OCCG and our own regional meeting but that the significant issues raised in the verbatim comments had been ignored.</p> <p>Marcus and Sue Hannon from Church St, Wantage PPG held a constructive telephone conference with Professor Page who is the President of the Royal College of Midwives. Marcus and the Wantage Church St Practice will now progress this locally and nationally. It was agreed that the scale of this work makes it an excellent case-study for demonstrating the capability of our PPG.</p> <p>Graham asked how the original shortfall figure of 5,000 midwives correlated with the recent mention of 3,000. Marcus said that the College had increased the per midwife number of births-per-month target which reduced the total headcount required.</p>	Marcus
5	<p>Team updates</p> <p>a) John is maintaining the Waiting Room info board</p> <p>b) It is hoped that Douglas will continue to monitor the youth-carer area.</p>	John Douglas

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	<p>c) Emily will continue to report on the adult carers issues.</p> <p>d) Gene will add John's Library Catalogue to the PPG website as soon as he hands it over.</p> <p>e) Emily will investigate further the proposed scheme to provide Dementia Advisors to Oxfordshire's GP Practices and try to involve herself in the project. (There was speculation whether WHMP is getting the £50 bounty for each dementia diagnosis.)</p> <p>Emily added that the provision of dementia care in nursing homes is definitely improving but did not believe this was the case in hospitals.</p> <p>Gene will add Emily's document on Dementia Advisors to the PPG website.</p>	<p>Emily</p> <p>John & Gene</p> <p>Emily</p> <p>Emily & Gene</p>
6	<p>Newsletter</p> <p>It was agreed to defer any changes to frequency or format till after the next (April) issue. David will try to research how the best-performing GP Practices use their patient newsletters in case there are any useful lessons. It was agreed that the publication must be useful to the Surgery as well giving the PPG the opportunity to communicate – both ways – with the patients.</p> <p>The Healthy Times masthead will need changing to allow for whatever the Practice's new combined name is.</p> <p>David will circulate a timetable and updated distribution list. Can copies be included with repeat prescriptions?</p> <p>David also wondered if copies could be handed out at the regular Blood Donor sessions.</p> <p>David has taken new photos of the Practice window design with two example versions on these Minutes. But will this design survive the merger?</p>	<p>David</p> <p>Jo</p> <p>David</p> <p>David</p>
7	<p>NAPP and SWOL/SWOF</p> <p>a) SWOL now prefers to be known as SWOF. Apart from Gene's own Minutes there is no news update at present.</p> <p>b) In John's absence Gene suggested that we read the report he'd prepared, in particular on the purpose of PPGs, ahead of the March special meeting.</p>	<p>All</p>

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8	<p>Communications protocols and assorted topics</p> <p>a) John will circulate the SWOF Minutes and OCCG emails to all PPG core members.</p> <p>b) Our newsletter will encourage people to sign up for it as an email. Gene can easily add a sign-up form to the website.</p> <p>c) It was agreed that it would have been useful to have a stall at the recent Age UK event in Faringdon and Gene will check out when they're next in town.</p> <p>d) Marcus asked whether we should have a media contact available to answer questions from the local press. This could also work the other way with the PPG/Surgery issuing a simple Press release when the newsletter is printed/online. The first of these will surely be the merger announcement.</p> <p>e) David mentioned that he's keen to talk to the Practice, once the dust has settled, about getting regular chatty medical pieces in the local press – possibly quarterly or bi-monthly. David offered to be PR liaison with the Practice.</p> <p>f) We were not sure if the new Friends and Family survey replaces some or all of the established surveys.</p>	<p>John</p> <p>David</p> <p>Gene</p> <p>Gene</p> <p>David</p> <p>Jo</p>
9	<p>AOB</p> <p>Kaye wondered if the new building work will include a positive-pressure room to allow for minor surgery.</p>	<p>Jo</p>
18	<p>Next meetings</p> <p>Gene will suggest dates to Jo/Caroline for a merger update meeting in January.</p> <p>Thereafter on the 2nd Tuesday: 10 March 2015, 9 June, 8 Sept and 8 December 2015.</p>	<p>Gene</p> <p>All</p>

Circulation

Caroline Beaney

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Graham Hall

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