



White Horse Medical Practice

Patient Participation Group

MINUTES

Date: 7th June 2016, 18.30

Place: White Horse Medical Practice, Faringdon

Present:

(Chair) Graham Hall
 Dr Anna Douglas (part)
 Douglas Dalrymple
 Kaye-Frances Byers

Marcus Laphorn
 Emily Norton
 Gene Webb
 Paul Eddy

Apologies:

Peter Pettit
 David Burn

	Item	Action
1	<p>Minutes</p> <p>The Minutes of the meeting on 8 March 2016 were approved.</p>	
2	<p>Matters arising</p> <p>No matters arising</p>	
3	<p>Practice Related</p> <p>Dr Anna Douglas gave information on OCCG changes, just received:</p> <ul style="list-style-type: none"> a) Integrated Locality Steering groups to be formed. Local GP lead . Aim to integrate Hospital, Community and Social care services. Patient rep will be needed. PPG to be kept informed . b) £4 per patient to clusters for visiting service and peripatetic therapists will cease March 2017 c) £6 per patient to provide Sat/Sun/evening GP service. WHMP is the only practice in the locality to indicate they could do this. <p>WHMP Business Plan now needs to be changed in the light of above</p> <p>WHMP will be a training practice for GPs via Dr Russ, possibly from 2017</p>	<p>CB/DrAD</p>
4	<p>Building Work and Parking</p> <p>Building contract out to tender, responses by w/e 18/6/16. Funds still not clear, it is hoped they will be by July.</p> <p>It is hoped that work will start early Autumn. An additional 6 Drs surgeries will be created.</p> <p>Parking Possible to rent the unused land between the Health centre and the Business centre. Up to £9k would be needed to turn the land into space suitable for parking. Renting this would only be a temporary measure until the land was developed for business or possibly housing.</p> <p>It may be possible for Health centre based staff to park in the Waitrose/Aldi car park (being built) or the Tesco car park. To be pursued</p>	<p>Caroline</p>
5	<p>Extended Services.</p> <p>The Wantage hub is to close end June 2016. It was found that while Wantage people used it, those from Didcot and Faringdon did not. Funding has been withdrawn.</p> <p>It is hoped that that some aspects of the visiting service can be continued</p>	

	<p>The triage service is working well resulting in fewer non arrivals, and freeing up Drs time. Dr Douglas reported a number of non arrivals for the late surgery Monday 5th.</p> <p>Population Growth. A position statement for Faringdon and area has been produced by OCCG, Science Vale project. It has been added to by Gavin Bartholomew and Gene Webb. Reissue of the statement has been requested.</p> <p>WHMP has stated that once the building has been altered, there will be capacity for the next five years. This excludes any space needed if further extended services were offered through the Medical Centre</p>	GW
6	<p>WHMP website and Emis</p> <p>a) <u>WHMP website</u> Following meeting with Hattie in April, changes have not yet been made to the WHMP website. Hattie is now on maternity live for a further few weeks. GW will await contact</p> <p>b) <u>Data transfer</u> Caroline explained that following some action by Emis, the data transfer from Fern Hill is still partially corrupt, though some improvement has been seen. Until all records have been checked, the patient records segment would not be available.</p> <p>c) <u>Email addresses</u> It seems impractical to use email addresses in patient records for contact with patients- too much time is needed to remove duplicates every time it is to be used. David has volunteered to be the PPG rep re email contact. Signing people up to agree that the PPG may use emails separate from the Emis system and managing them needs to be thought through. WHMP would be happy with this.</p> <p>It was suggested that perhaps using 'I live in Faringdon' Facebook may be a less time consuming way to get information to local people.</p>	<p>GW</p> <p>JM/CB</p> <p>David</p>
7	<p>WHMP Survey.</p> <p>The latest version was circulated by Caroline. A few minor changes were suggested. PPG members agreed to spend some time in the waiting room, encouraging patients to complete the survey. Caroline thought that we should aim to get at least 150 completed</p>	Caroline
8	<p>Autumn Newsletter (Contributed by David by email)</p> <p>Publication end September</p> <p>Contributions 6 weeks before (mid August)</p> <p>A5 mockup by End June</p> <p>Distribution'. To achieve a longer 'shelf life' each person on distribution list to top up their distribution points</p> <p>Suggested contributions. Hearing Clinic (extended); Memory Support Group; Ophthalmology service</p>	David
9	<p>Fund raising.</p> <p>Margot Manning is raising money for surgery equipment. The PPG decided some while ago that Fund raising would not be one of our activities.</p> <p>Thanks to Margot will be sent at an appropriate time, probably when her fund raising is complete.</p>	
10	<p>Ophthalmology service</p> <p>Marcus described the new service, to be launched 4/7/16.Detail is on previously distributed leaflets. The service will be available through Haine and Smith, initially Fridays and Saturdays. Any feedback about the service to be given to Marcus, for his feedback to the commissioning group in 12 weeks time.</p> <p>Publicity Folly paper</p> <p>PPg website and Facebook</p> <p>WHMP website</p>	<p>All</p> <p>Marcus</p> <p>Gene</p> <p>Caroline</p>

11	<p>PPG matters</p> <p>a) <u>Maternity research award</u> Given the possible closure of Wantage maternity hospital, if the Maternity service is disbanded, the sound system, purchased with a share of the prize money will be come back to Faringdon, where good use for it will be sought, to benefit patients.</p> <p>b) <u>Dementia update</u> Faringdon Memory Support group has now been established and participation is good, especially considering there has been very little publicity so far. Dementia Oxfordshire is running the sessions, with volunteer support, at the Pump House group on the 1st and 3rd Mondays.</p> <p>c) <u>Young Carers</u> Douglas reported that Young carer sessions, organised by Rotary have recommenced. Young carers now include more who are at the Primary School</p> <p>d) <u>PPG leaflet</u> It was agreed that it would be good to have an updated version for the PPG website. If paper copies are needed for a particular purpose, the text can be used to create the leaflet.</p> <p>e) <u>Thinking Meeting.</u> David offered to produce a discussion document for the September meeting.</p> <p>f) <u>Extended Services.</u> Kaye reported that 1 practice in Berkshire provides minor surgery eg lacerations, cuts, foreign bodies, suturing. She will find out how this came about, whether a positive pressure room is needed and how it is funded. Another practice, in Wiltshire, offers private surgery eg vasectomy, carpel tunnel</p> <p>g) <u>PPG awareness week.</u> Napp was provided with information from us as a press release Napp Conference 11/6/16. Emily is attending</p> <p>h) <u>Glossary.</u> Graham suggested one is needed. Emily to seek out one produced by John Mattingley for him to update.</p> <p>i) <u>New member Reverend Paul Eddy.</u> Paul has 25+ year's experience in Public relations and media, and has advised PCT's, Mind, and Age UK. He is particularly interested in Men's Health and their access/use of medical services, as well as health prevention via media publicity. For 20+ years he has been a volunteer Bereavement Counsellor.</p> <p>j) <u>Recruitment ideas</u> put forward by Graham. These will be included in a thinking meeting</p>	<p>Emily</p> <p>David</p> <p>David</p> <p>Kaye</p> <p>Graham</p>
12	<p>PPG Lunch 5th August, 12.30 The Eagle, Little Coxwell</p>	<p>David</p>
13	<p>Next Meeting Next meetings: 1830 Tuesday: 6 September and 6 December. Apologies from Marcus for 6/9/16</p>	<p>All</p>

Circulation

Dr Gavin Bartholomew
Caroline Beaney
David Burn
Kaye-Frances Byers
Douglas Dalrymple
Graham Hall

Marcus Laphorn
Jo Morgan
Emily Norton
Peter Pettit
Gene Webb
Paul Eddy

WHMP Partners and staff

cc PPG website